## Diabetes & Metabolism Associates

A Professional Medical Corporation ENDOCRINOLOGY AND METABOLISM Harold J. Miller, M.D., F.A.C.E. Joseph E. Murray, M.D. Julie M. Talavera, M.D. Tuan-Huy Tran, M.D. Jonathan K. Wise, M.D, F.A.C.P.

Dear Patient:

Thank you for choosing our medical facility. Please complete and sign both forms prior to your appointment. Bring these completed forms, insurance cards and picture ID with you to your appointment or you can fax the forms directly to our electronic fax at (504) 780-0333. Additional items you will need to bring with you or fax to us are:

List of all medications, including herbal supplements, which you are presently taking.

Any recent medical information, including blood work, medical testing or information from another physician relative to your visit with us.

If an authorization is needed through your primary care physician or insurance company for this visit, this information should also be brought with you or faxed to our office.

Please try to come about 15 minutes early for your appointment so that your chart can be completed in a timely fashion. If you have any questions, please do not hesitate to contact the office. Should you need to cancel or reschedule your appointment, please call at least **24 hours** in advance so that we can provide care to another patient during that time period. We look forward to providing you with your medical care.

Thanking you in advance,

Physicians and Staff

3901 Houma Blvd., Suite 103 Metairie, LA 70006 Telephone: 504-455-1300 Fax: 504-780-0333 706 West 15<sup>th</sup> Avenue Covington, LA 70433 Telephone: 985-871-0293 Fax: 985-871-8052